



AL AMANAH COLLEGE

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RE: RETURN TO SCHOOL COVID SAFETY PROCEDURE

السلام عليكم ورحمة الله وبركاته

Dear Parents,

Earlier this week an email was sent to all parents about the return dates for face-to-face learning. The school has adopted a Covid-19 safety plan to reduce the mixing of student cohorts and to minimise interactions with adults and students. The best learning environment for students is in the classroom and we are looking forward to welcoming back our staff and students. We know that while there will be excitement, there will also be some anxiety and uncertainty about being back together at school.

Return to School Roadmap

Students will return to face-to-face learning with NSW Health-approved COVID-safe settings on school sites in the following order:

- Stage 1 return to school: Wednesday 20 October 2021 - Kindergarten and Year 1
- Stage 2 return to school: Monday 25 October 2021 - All other year groups

School Attendance

All students should be at school on the date indicated for their year group, unless:

- they have a medical certificate which says they can't return to school due to a condition or illness
- they are currently unwell
- they have been asked by NSW Health to self-isolate.

Break times, drop-offs and pick-ups and canteens

To make sure students reduce the risk of transmission across cohorts, Al Amanah College has put in place staggered recess and lunch breaks, start and finish times and drop-off and pick-up points.

Exams And Assessments

- Year 10 Yearly Examinations will be held during Weeks 5 and 6 in the school's grand hall in a COVID-safe way. The Year 10 cohort will have a Teams meeting next week, we will explain the COVID requirements for the Year 10 students and the rules that will need to be followed. Timetable has been released.
- Year 7 – 9 Exams will be held during Weeks 7 and 8. The 7 – 9 Yearly Examinations timetable will be modified as exams will take place during the double period of each subject to avoid mixing of cohorts.
- K – 6 assessments will continue as per normal class procedures.
- You will receive your child's Semester 2 report by the end of the year.

School Hours

Please take note of the following:

1. Kindy/Year 1 starting date will be Wednesday 20 October. School buses will not be available from Wednesday 20 October until Friday 22 October.
2. School canteen will be operating as of Wednesday 20 October. Students can use the canteen during breaks.
3. To reduce the mixing of students and the large gathering of parents outside the school gates, the **Primary School students will now finish school at 2:45pm daily**. This begins from Wednesday 20 October when the Kindy and Year 1 students return to school. **Secondary school students will continue to finish school at 3:30.**
4. Primary School parents will need to pick up their child(ren) at 2:45pm. Please stay in the car when dropping off and picking up your children if it is safe to do so, teachers on duty will call your child's name via the microphone.
5. Parents are to remain outside of school premises and are to follow the physical distancing advice and avoid gathering outside of school gates.
6. Adhere to mask-wearing requirements and sign in using the Service NSW QR code when entering the school (only if entry is approved by the Principal).
7. **Primary and Secondary school students who board the school buses will leave school at 3:00pm daily**. Please make sure there is a parent waiting at home.
8. Primary School students who need to wait until 3:30pm for their secondary school siblings or board the public bus will wait with their class teacher until 3:30pm.
9. The school buses will be available from Monday 25 October when all students return to school.
10. There will be no morning assembly during term 4, **all students are required to arrive at 8:30am** and are required to head to their classrooms as soon as they enter school grounds. Students will recite the morning supplication in their classrooms during roll call.

HSC Students

HSC exams will proceed for all students from 9 November 2021 in a COVID-safe way, in line with the NSW Health advice. The Year 12 cohort will have a Teams meeting closer to the start date of the HSC examinations. We will explain the COVID requirements for the HSC students and the rules that will need to be followed.

Responding to COVID-19 cases

Where there is a case of COVID-19 in the school community, the school has established systems and protocols with NSW Health to manage and respond accordingly to keep our staff and students safe. These protocols include communication with parents or carers if their child has been in contact with someone who has tested positive to COVID-19 while at school or if the school becomes non-operational.

Creating a safe learning environment

Masks and face coverings

Masks will be mandatory for all staff and all students in Year 7 and above while they are indoors on school sites. Masks are strongly recommended indoors for primary students (year 3 – year 6).

Students should bring their own masks where possible, but the school will have back-up supplies just in case. Masks are mandatory for all travel on public transport for children 13 years and older.

Ventilation

Open or well-ventilated spaces reduce the risk of COVID-19. Where possible classroom doors and windows will remain open and fans and air-conditioners will be set to use outside air, where possible.

Physical distancing and Personal hygiene

The school will continue to implement its risk management strategies around the interactions between staff members and parents. Face to face interactions will not be available at this stage. All communications can be exercised via email, phone or online between parents and the school. Parents and non-essential visitors will not be allowed on school premises until further notice. All essential visitors including parents must wear masks.

Parents and carers must follow their school's advice regarding changes to student drop off and pick up. This includes staying in the car when dropping off and picking up children if it is safe to do so.

All adults must keep 1.5 metres distance from each other, including teachers and support staff, and parents and carers waiting to collect children.

Physical distancing between children in the same class is not required under the latest health guidelines. Mixing between class groups will be minimised and students will be supported to follow strict hygiene practices like:

- regularly washing hands
- not sharing drinks or food
- coughing or sneezing into their elbow, or else using a tissue which should be put in the bin straight away
- filling water bottles from bubblers rather than using the bubbler directly.

Get in touch with questions or concerns

You are advised to get in contact with myself directly if you would like more information about the school's COVID-safe return to school plan or if you have concerns or questions about your child being back in their classroom for face-to-face learning in Term 4.

Regards,

Ayman Alwan

PRINCIPAL

18 October 2021